



MICHAEL J. HOWLETT
AUDITOR

State of Illinois
Office of the Auditor of Public Accounts
Springfield 62706

June 5, 1972

PAYROLL BULLETIN
(6-72)

TO: All State Agencies and Departments
Attention: Payroll Clerks

SUBJECT: 3% Deferred Salary Payment

The 3% deferred salary payments have been completed.

Any corrections or omissions which are now discovered are to be put on a regular payroll. The only exception would be in the event it would not be practicable to be put on a regular payroll - (for example, someone finaled or in case of a death benefit) then a supplement may be submitted to cover such payment.

Corrections or omissions must be earmarked on the regular payroll with a notation to the effect that it is the 3% deferred payment. Departments and agencies subject to the Personnel Code must accompany the voucher with a letter addressed to the Department of Personnel explaining the correction or omission. Copies of such letter should be forwarded to the Retirement System and the Auditor of Public Accounts.

Departments and agencies not subject to the Personnel Code must accompany the voucher with a letter of explanation. Copies of such letter should be forwarded to the Retirement System and the Auditor of Public Accounts.

Very truly yours,

Michael J. Howlett,
Auditor of Public Accounts

A handwritten signature in dark ink, appearing to read "E. J. Pranke", with a long horizontal flourish extending to the right.

By: E. J. Pranke
Chief Accountant

EJP:MT:je